



# CNST Awards Program Application Information

## CNST Program Background

The Canadian Northern Studies Trust (CNST) is the awards program of the Association of Canadian Universities for Northern Studies (ACUNS). It was established in 1982 to further ACUNS mandate to advance knowledge and understanding of Canada's North by offering student awards for exceptional, northern-based research. The purpose of the CNST is to foster scholars and scientists with northern experience and at the same time enhance educational opportunities available for northern residents to obtain post secondary education at Canadian colleges and universities.

## CNST Program Scholarships and Awards

For a complete listing of CNST awards visit our website at [www.acuns.ca](http://www.acuns.ca).

## Ethical Principles for the Conduct of Research in the North

ACUNS and the CNST adhere to the Ethical Principles for the Conduct of Research in the North. These principles are intended to encourage the development of co-operation and mutual respect between researchers and the people of the North. They are also intended to encourage partnership between northern peoples and researchers that, in turn, will promote and enhance northern scholarship. The Ethical Principles guide appears on our website in English, French, Russian, and Inuktitut at [www.acuns.ca](http://www.acuns.ca).

## CNST Program Privacy, Storage and Retention of Information Policy

All personal information collected from CNST Award applicants is used to review the applications, administer and monitor the awards, and to promote and support northern research in Canada. ACUNS routinely shares summary information related to applications and awards with ACUNS members and relevant officials at the institutions that endorse, support and administer them.

As part of the CNST Award review and adjudication process, applications are shared with a selection committee composed of individuals recruited from academic, public, and private sectors. Participants in the review and adjudication process are advised of ACUNS' expectations with regards to the confidentiality and protection of the information entrusted to them.

ACUNS routinely disseminates details of successful applications, including the name of the applicant, amount awarded, institution and department, field of research, project title, project summary, and related photos submitted by the applicant for public release. This information may also be used in ACUNS publications and on our website.

ACUNS uses information in its files and data bases to generate mailing lists in order to disseminate information to the research community.

All applications submitted to our annual award program are kept on file until after the awards are adjudicated, successful applicants are notified, and individual awards confirmed accepted. Successful applicants' personal information is kept and updated, as required, for administrative and income tax purposes for the duration of the award period, and stored for a further seven years. Unsuccessful applications for each annual round are destroyed within six months of the granting and acceptance of the awards to successful applicants.

## Eligibility Criteria

To be eligible for a CNST award you must be:

- Canadian citizen or permanent resident
- Enrolled in full time post-secondary education at a recognized Canadian University or College
- Have an aspect of northern or circumpolar fieldwork included as part of your research that is conducted within the term of your award. (ACUNS defines "northern" Canada as *on or north* of the line indicated on our Northern Boundary Map. To view the map, please consult our website at: <http://acuns.ca/cnstmap.htm> )

Note: Additional, award-specific requirements are included in award guidelines

## Application Instructions

Award guidelines and applications are available at [www.acuns.ca](http://www.acuns.ca)  
Only current application forms are accepted.  
Read award guidelines and instructions carefully.  
Complete application forms in 12 point font.  
Use the space provided. Additional material will not be considered.  
Include all required official grade transcripts.  
Include all letters of reference (each in a sealed envelope signed by the referee)  
Separate letters of reference are required for each award application.  
Submit each CNST Award application and all required documents in a single package.

### Note:

If you are applying to more than one CNST Award in one year you may submit a single set of transcripts for all applications.

## Mailing Instructions & Deadline information

Applications must be received (not postmarked) in the ACUNS office by the January 29, 2010 deadline

Application materials will not be accepted by fax or email.

Mail complete packages to: **Canadian Northern Studies Trust Awards Program**  
**Association of Canadian Universities for Northern Studies**  
**17 York Street, Suite 405**  
**Ottawa, ON**  
**K1N 9J6**

## CNST Committee

Members of the CNST Committee are selected to represent a cross-section of disciplines, geographical locations, gender and official languages. Members of the CNST committee are listed on the ACUNS website.

## Adjudication & Notification

Review of applications to the CNST Awards Program takes place over the spring. The final adjudication meeting takes place in May. Only winners and runners up in each award category will be notified. Information about successful recipients and their projects is posted to the ACUNS website.



## NORTHERN RESIDENT AWARD

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### Guidelines

1. The Northern Scientific Training Program of Indian and Northern Affairs Canada is sponsoring eight awards, valued at \$5,000 each, for Canadian citizens or permanent residents of Canada who are identified as long-term residents of Nunavut, Northwest Territories, Yukon, or the Provincial North\*, and are currently enrolled in a post-secondary undergraduate program at a Canadian college or university. \*A "long-term resident" is identified as a person who has resided in the north for eight years or more. ACUNS defines northern Canada as the region on or above the line indicated on the Northern Boundary Map displayed on our website: <http://www.acuns.ca/cnstmap.htm>
2. Proposals are invited from candidates from all subject areas where the research project (a) results in a significant paper or thesis for course credit, (b) includes an aspect of direct northern field research or experience, (c) involves a northern community partner who will directly benefit from the project work, and (d) includes an outreach component or organized outreach activity. The outreach activity can be in the form of a final report distributed to the community in which (or about which) the study took place, a presentation of the study results (a seminar or other public demonstration), a comprehensive bibliography or text contribution to a heritage archive, or volunteer hours, amongst others. Preference will also be given to projects that are undertaken as a unit of directed study.
3. The selection committee will be guided by the following considerations: academic transcripts, the quality of the written application, the potential benefits of the proposed research, the letters of reference, the proposed community outreach activity, and the applicants' commitment to the north and northern studies.
4. The research must involve a northern fieldwork component that is conducted in northern Canada or the circumpolar north (Finland, Greenland (Denmark), Iceland, Norway, Russia, Sweden and the USA-Alaska) between May, in the year the award is granted, and the following March.
5. Award recipients will be announced in May; only successful candidates will be notified. The award covers an eleven month period of study. Payment, to be issued in three instalments, is intended as a research stipend. Proof of registration in an accredited program of study and two progress reports are required. First payment will be issued after proof of September 2010 registration is received.
6. This award may be held concurrently with other awards and financial support, except for those sponsored by the CNST.
7. Applicants are asked to supply two letters of reference. One letter must be from an instructor or supervisor of the directed study. The first letter should describe the candidate's suitability for the award relative to the criteria described in (2) and (3). The second letter should be from the community partner acknowledging the relevance of the project and describe the contribution of the planned outreach activity to the community partner. Reference letters should be included in the application package in sealed envelopes with the referees' signature across the flap.
8. Applicants must include with their application official transcripts of their last two years of high school (if applicable), or all college or university transcripts. Web transcripts will not be accepted.
9. Where required, applicants must also include a copy of their research license issued by the appropriate licensing body.

10. Only current application forms (revised for 2010/2011) will be accepted. Application forms may be obtained from [www.acuns.ca](http://www.acuns.ca).
11. Please note that the applications are reviewed by a multi-disciplinary committee; technical jargon should be kept to a minimum.
12. **The deadline for CNST Award applications is January 29, 2010. It is the responsibility of the applicant to ensure that their completed application form and all documents arrive at the ACUNS office in a single package on or before the deadline. Applications sent by fax or e-mail will not be accepted.**



6. Number of years you have been a resident in the north: \_\_\_\_\_years  
Dates and location of northern residence \_\_\_\_\_  
\_\_\_\_\_

Permanent northern address:

7. Northern research location (include latitude and longitude):

8. Education:

Institution	Diploma/Degree	Year	Program
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Are you receiving course credit for this project? yes \_\_\_\_ no \_\_\_\_  
Explain how (include directed studies number if applicable)

\_\_\_\_\_  
\_\_\_\_\_

Name and contact information (telephone, email) for your instructor or advisor for this project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Title of proposed project:

11. Community partner:

12. Describe your project. Indicate the purpose, methods and field sites. Introduce your community partner and describe your community education or outreach activity. Explain how your project makes a contribution to northern studies and may benefit others. (250 words) If you propose fieldwork in a circumpolar location, indicate benefit and relevance to Canadian northern studies.

13. Describe briefly any work or experience that highlights your interest and commitment to the north. State your future aspirations involving northern studies.

14. Is your research part of a team project? [ ] Yes [ ] No  
If yes, please identify what your contribution to the larger project is.

15. List recent awards or financial support you currently receive.

Awards	Year	Amount

16. In a few sentences, explain how you obtained your research licence. Please include the licence number. Attach a copy of your provincial/territorial research licence, if applicable.

17. Supply two letters of reference, one of which must be from the instructor/supervisor of the project and the other from a community partner. Reference letters should be sent with the application form and other documents, each contained in a sealed envelope with the referee's signature across the flap.

18. Submit all official transcripts of grades, including the most recent, with your application.

#### Check list

- Completed application form
- Two letters of reference
- All official transcripts of grades
- Copy of research license

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